**Rotary In Wolverhampton.**

**Community Fund Scheme.**

***(Organised by the four Wolverhampton Rotary Clubs,***

***in conjunction with the James Beattie Charitable Trust).***

**Application Form.**

**All applications, whether made by organisation or by an individual, must be submitted by a person over the age of 18.**

**Applicants to the Grant Scheme must be either a Community Group or an individual for the benefit of people in the Wolverhampton area.**

**Closing date for all applications is 9th OCTOBER 2021.**

**Section A**

**To be completed for all applications made by an Organisation.**

**This is a Word document – please complete it on screen, saving as you go.**

**When needed, additional lines will appear in each box**

|  |
| --- |
| **Organisation Name.** |
| **Status of organisation (e.g. Registered Charity, Community Interest Company, voluntary group)** |
| **Reference number, if a Registered Charity or** **Community Interest Company** |
| **For groups not registered, please provide details of operational arrangements** |
| **Application made by:** |
| **Position:** |
| **Address of organisation/applicant;** |
| **Telephone** |
| **Email** |
| **Description of what the organisation does, where it operates, who benefits from its work, what size is its annual revenue budget.** *(No more than 500 words - Please ensure you cover all the points)* |
| **Is the organisation adequately resourced and financially sustainable?** |

**Section B**

**To be completed for all applications made by an Individual.**

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| **Name of individual benefiting:** |
| **Person making the application:** |
| **Relationship to person benefitting:** |
| **Applicant Address:** |
| **Telephone Number:** |
| **E-mail** |
| **Who will manage the grant monies and how will they be accounted for?** |

**Section C**

**To be completed in relation to ALL applications.**

*Please cover the following points a) who will benefit b) how will they benefit*

*c) numbers benefitting and for how long d) what the funds will be used to purchase,*

|  |
| --- |
| **Description of what the grant will be used for**  *(No more than 500 words)* |
| **Amount of Grant Requested.**  **£** |
| **Detail any other funding being used or applied for:** |
| **When will the grant monies be used?**  *(It is expected that the grant will be used by the end of 2022.)* |

**Section D**

**To be completed in relation to ALL applications for grants relating to an activity, or, where relevant, the purchase and use of equipment:**

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| --- |
| **Have relevant Health and Safety matters been considered and any identified risks eliminated or made manageable**. |
| **Is Public Liability insurance cover in operation?** |
| **Is a Safeguarding Policy in place?** |
| **If working with vulnerable adults or children, do those involved have DBS disclosures?** |

**Terms and Conditions of Grant.**

**1 Additional information may be requested in support of shortlisted applications.**

**2 There is no appeal process if a submission is not successful, but reasons will be provided on why an application has not been successful.**

**3 Successful applicants will:**

**a) participate in arrangements to publicise or acknowledge the grant,**

**b) undertake that grants are used only for the purposes set out in the application,**

**c)return any grant monies not used by the end of 2022.**

**d) report and account for the use of the grant.**

**I understand and agree to the above Terms and Conditions.**

**………………………………………………………. Date ………………………….**

**Person submitting the application as set out in Section A or B.**

**Don’t forget- the e-mail address for returning completed application forms is-**

[rotarysmallgrants@gmail.com](mailto:rotarysmallgrants@gmail.com)

*Please note that not all applications will be successful and selection for awards will be based on the potential to achieve the greatest impact, or meet a significant need of individuals not presently being met, or to enable an individual to achieve a personal target that stretches them.*